

BYLAWS
OF
BALLWIN MEMORIAL POST NUMBER 6274
VETERANS OF FOREIGN WARS
POST HOME ASSOCIATION

ARTICLE I

Name and Objective

Section 1. The name of the committee established and operated under these BYLAWS will be the BALLWIN MEMORIAL POST NUMBER 6274 POST HOME ASSOCIATION (hereafter referred to as "Home Association").

Section 2. The objectives and purpose of this committee shall be as set forth in these Bylaws as stated and approved by a vote of the membership of Ballwin Memorial Post No. 6274 of the Veterans of Foreign Wars (hereafter referred to as "Post 6274").

ARTICLE II

Membership and Composition of the Home Association

Section 1. The membership of this Home Association shall consist of 6 members in addition to the current Post 6274 Commander and the current Post 6274 Quartermaster. The Post 6274 Commander shall serve as the chairman of the Home Association and direct the activities of the Home Association, however, the Post Commander may only vote on matters when it is necessary to resolve a tie vote among the voting members of the Home Association.

Section 2. The Chairman of the Home Association should assign one member of the Home Association to be recording secretary and this individual will be responsible for recording all minutes of Home Association meetings.

Section 3. The term of office of a member of the Home Association will be three years. Two new members will join the association each year as two members terms expire. One new member each year will be appointed by the newly elected Commander and one will be elected by Post 6274. The election and appointment will take place immediately following the results of the annual election of officers. The Home Association members term of office will begin and end coincident to the Post 6274 officers' term of office.

The initial membership of the Home Association upon approval of these Bylaws will be determined by the election of five members by Post 6274 and the appointment of one member to a three year term by the current Commander. The five elected members will be elected to staggered terms with two people elected for one year membership, two people elected for two year membership, and one person elected to three year membership.

Section 4. Any member of Post 6274 who has been a member in good standing for 12 months is eligible for membership on the Home Association. Membership on the Home Association will be limited to members of Post 6274 who do not have relatives employed by Post 6274. If a relative of a current member of the House Association is hired by Post 6274, that member must resign from membership at the meeting immediately following the relative's hiring. If an individual will receive a W-2 form from Post 6274 they are considered an employee. If the Post Commander or Quartermaster has a relative employed by Post 6274 they must remove themselves from any discussion, and abstain from voting, on any matters relating to the management of Post 6274 concerning employment issues.

Section 5. No member of the Home Association may be reappointed to a new term upon the expiration of an existing term of membership. A member may be re-elected by Post 6274. This provision will not prohibit the outgoing Post Commander or Quartermaster from being appointed to the Home Association in the year immediately following their last year in office.

Section 6. All vacancies occurring in the membership of the Home Association Committee from any cause, other than the expiration of term, shall be filled within 30 days by an appointment of the Post Commander with ratification by the existing Home Association members. This replacement member will remain a member of the Home Association only to complete the term of the member being replaced. If a member misses three meetings without good cause that membership will be considered vacated. The determination of good cause under this section will be defined by the other members of the Home Association.

Section 7. No meeting shall take place without a quorum of five members being present. The Post Commander and Quartermaster shall be counted in determining if a quorum has been met.

ARTICLE III

Duties of the Home Association Officers

Section 1. The Post Commander shall call all meetings of the Home Association, generally once a month. The Commander shall have general supervision over the business of Post 6274 and will report to the Association on the activities of the operation of the Post and its facilities. The Commander may appoint subordinates to perform designated activities only with the prior approval of the members of the Home Association.

Section 2. The Home Association will maintain all property of Post 6274. The Home Association shall authorize the Post Quartermaster to pay all expenses of the facilities and the bar operations, the Post Quartermaster shall report and make available to all board members detail financial records of Post 6274 expenditures. The Commander may delegate one Post 6274 employee, and/or one Home Association member, who may commit Post 6274 funds for the purchase of bar and kitchen supplies of up to \$1,000. All supply purchases more than \$1,000, repairs, maintenance, and building or equipment purchases must be approved by the Home Association. No expenditure more than \$5,000 may be made without the approval of Post 6274.

Section 3. The Home Association will set all liquor/beer prices charged in the bar, food pricing may be delegated to the individual placed in charge of the food service facilities. Wage rates, promotions, hiring, and the dismissal of employees of Post 6274 must be approved by the Home Association.

Section 4. Disposal of any personal property or equipment of Post 6274 must have the approval of the Home Association, the disposal of any real property of Post 6274 requires approval of the entire post membership.

ARTICLE IV

Limitation of Liability

Section 1. Post 6274 shall not be responsible for any unauthorized indebtedness or liability incurred by any member of the Home Association.

ARTICLE V

Amendments




Section 1. These Bylaws may be amended at any regular or special meeting of Post 6274 by a majority vote of those attending such meeting if a quorum was in attendance at that meeting. These Bylaws were originally adopted by Post 6274 at the regular monthly meeting on 08/19/91. Any subsequent amendment dates shall be noted in this section in the future.

Initial Adoption of Bylaws 08/19/91
Revised: 05/20/19

ARTICLE VI

SIGNATURES

The Following are the individuals that are qualified to sign checks for the Ballwin Memorial Post 6274:

<u>Name</u>	<u>Position</u>	<u>Signature</u>
David A. Howard	Quartermaster	
William McManus	Commander	
Richard Taylor	Bar manager	
Michael L. Alalof	QOH Chairman	

Initial Adoption of Bylaws 08/19/91
Revised: 07/12/2019